



## National Finance Center Customer Notification

**Date of Notification:** June 13, 2011

**Subject:** Implementation of *EmpowHR* Release 9 (CY11 PP12)

**Database/Customer(s) Affected:** *EmpowHR*

**Dear Customer:**

The *EmpowHR* Release 9 (Calendar Year 2011 Pay Period 12) Software Change Requests (SCRs) below are implemented in production.

SCR Number	SCR Title
00116	ERI Gender and Handicap Code in EPP/ESS
00143	EmpowHR Position Classification Code
00159	FSA Performance Plan-Save Draft Rating
00306	EmpowHR History Correction Improvements - Phase II
00356	Allow Concurrence of Summary Rating by Reviewer
00413	EmpowHR 508 Compliance - Phase 3
00466	Export of PAR OPM-Other-Legal-Auth Values
00526	Change Field in Content Type LCMAR
10161	EmpowHR Mass Awards NOA 846
10184	TSP-1 Edit
10211	Revised SF-256 Self-Identification of Disability form
10394	Redesign/Split up of HRIMP Process
90618	Negative Leave Balances on the leave data transfer document

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### "Tip of the Week"

Employees are reminded that upon transfer from one Department/Agency to another, if NFC is the payroll provider for the new Department/Agency, you can continue to use the same EPP USER ID and Password. If the former agency work e-mail address was used for Confirmation, the e-mail address must be updated in EPP using the option located in Prefs under the Preferences link.

The Issue Reports (IRs) listed below were implemented with the Release.

97734  
99803  
115211  
120732  
120738  
142929  
147464  
150964  
160932

For a high-level summary of each SCR, please review the Issuance of Release Notes for *EmpowHR* Release 9, (CY11 PP12). To view Release Notes, go to NFC's Home Page ([www.nfc.usda.gov](http://www.nfc.usda.gov)) and click the **Publications** link at the top of the page. At the publications page right-hand menu, click ***EmpowHR* Release Notes** and select the appropriate Pay Period.

The Excel workbook templates to enter data for mass action processing of awards, including NOA 846, are available for downloading on the ***EmpowHR* Publications** page under the ***EmpowHR* Tools & Utilities** link.

As a result of clearing cache as part of the migration process, initial logins and pages may run slow for a day or two. This is expected after a major build until frequently used pages are cached again. The training database will be updated with the Release 9 changes on July 1 – July 4, 2011.

**Federal employees with questions concerning this notification should contact their Servicing Personnel Office.** Authorized agency representatives with questions concerning this notification should contact NFC's Client Management Branch at [Customer.Support@nfc.usda.gov](mailto:Customer.Support@nfc.usda.gov). If you have any questions regarding this communication, please contact the EmpowHR Help Desk at 1-888-367-6955 or via email to [nfcempowhr@usda.gov](mailto:nfcempowhr@usda.gov).

KJS/M6-11-108E

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